

POST COMPLIANT PRE-EMPLOYMENT BACKGROUND INVESTIGATION

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| Dates: | Feb 18 th – 21 st , 2025 June 23 rd – 26 th , 2025 Oct 13 th -16 th , 2025 |
| Time: | 8 AM-5 PM |
| Cost: | \$67.50 *Cost for CA residents only *Fees are subject to change. |
| Location: | Hampton Inn and Suites Windsor-Sonoma Wine Country 8937 Brooks Road South, Windsor CA 95492 (707)837-9355 |
| Certifications: | POST Plan IV Course Control #2980-30340 **Not STC certified** |
| Hotel Information: | Safety Training Reservations can be made online by clicking the link below: Safety Training - Hampton Inn & Suites Windsor - Sonoma Wine Country (hilton.com) Or Enter Code 2773358 under Special Rates on our Website at http://www.windsorcasuites.hamptoninn.com/ Or call the hotel directly at 707-837-9355 and ask for the Safety Training rate, Corporate ID: 2773358 |
| Enroll at SRJC: | Apply for admissions |
| Reservations: | Email Peggy Ruge at pruge@santarosa.edu or call (707) 836-2906 |
| Payment: | Santa Rosa Junior College will invoice for payment <i>after</i> course. |
| Requirement: | Must bring a laptop or tablet with Wi-Fi and USB port capabilities |

Course Description:

This course will provide instruction and training in conducting consistent, fair, efficient, effective, thorough, and defensible background investigations of peace officers and public safety dispatchers in compliance with California Peace Officer Standards and Training regulations. It will also provide information for conducting backgrounds for civilian and non-law enforcement personnel.

Topics Include:

- The Hiring Process
- POST Regulations
- The BI Process
- POST Job Dimensions
- Bias Assessment Framework
- Legal Aspects of Pre-Employment
- Background Investigation
- Required Documentation
- Information Sources
- Interviewing
- Report Writing
- Psychological Examinations
- Medical Examinations
- POST Compliance Inspection