



Adult Corrections Officer Core Course (ACO)

DATES

Spring 2021: January 11th – February 11th and March 29th – April 30th

Fall 2021: August 9th – September 10th

DAY & TIME

Monday-Friday, 8am - 5pm (subject to change) & occasional Saturdays

Full attendance and participation is required in order to receive STC certificate of completion

COST

Summer \$280.00 Agency Sponsored, \$303.00 Non-Agency Sponsored

Fall \$280 Agency Sponsored, \$303.00 Non-Agency Sponsored

Fees are subject to change. Cost for California residents only; non-residents pay an additional \$265 per unit

CERTIFICATIONS

Standards and Training for Corrections (STC) #07607540

LOCATION

Public Safety Training Center (PSTC), 5743 Skylane Blvd., Windsor, CA 95492. Directions and map with nearby lodging: [PSTC Google Map](#).

COURSE DESCRIPTION

This course is prescribed by the Board of State and Community Corrections, Standards and Training for Corrections program. It is designed to provide basic training to entry-level corrections officers who work in local correctional facilities.

Topics Include:

- Codes, Statutes Correctional History & Philosophy
- Booking/Receiving/Releasing
- Testifying in Court
- Maintaining Security/Contraband
- First Aid/CPR
- Distribution of Supplies & Commissary
- Inmate Worker Management
- Codes, Statutes & other Legal Documents
- Reporting & Record Keeping
- Physical Conditioning
- Supervision of Inmates
- Professionalism & Ethics
- Monitoring Mental & Physical Health

PARKING

Due to campus closures, SRJC is not currently selling parking permits. Please park in the student parking lot and **DO NOT** purchase a parking permit from the vending machine.

RESERVATIONS

Email your request to Elexis Ozols at eoazols@santarosa.edu or by calling 707-836-2907.

Non-Discrimination Statement: The Sonoma County Junior College District does not discriminate on the basis of race, religious creed, color, national origin, ancestry, ethnic group identification, physical disability, mental disability, medical condition, genetic condition, marital status, sex, gender identity, gender expression, genetic information or sexual orientation in any of its policies, procedures or practices; nor does the District discriminate against any employees or applicants for employment on the basis of their age. This non-discrimination policy covers admission, access and treatment in District programs and activities – including but not limited to academic admissions, financial aid, education services and athletics – and application for District employment



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Phone 707.836.2906 Fax 707.836.2948
Website: PSTC.Santarosa.edu

HOTEL INFORMATION

Hotel Trio, 110 Dry Creek Rd, Healdsburg 95448

[Book your group rate for SRJC PUBLIC SAFETY CENTER](#)

Or by calling or by calling 707-395-2703

COLLEGE APPLICATION

Please go to [Santa Rosa Junior College's website](#) Click **Apply Now**. Next, click on **New or Returning Students Information** option. Scroll down and click on the **CCCApply/Begin Application for Admission!** If you have not created an account in the last year, you will need to click **Create a New Account** otherwise, enter your Username and Password to **Sign In**. Once your account has been created, return to the log in page and enter your Username and Password to log in. Then, click **Start a New Application**. Then, **Start Application**. Choose the appropriate **Term Applying For**. For **Educational Goal** select **Maintain Certificate or License**. For **Major Category** select **Public Safety**. For **Intended Major/Program of Study**, select **Advanced Officer Training (CERT)**. Please be sure to click **Submit Application** before logging out of your CCC Apply account.

PAYMENT

[Santa Rosa Junior College NO LONGER ACCEPTS CASH PAYMENTS so please plan accordingly](#)

You can make payment on day one by **DEBIT OR CREDIT CARD (Visa, MC or Discover ONLY/American Express NOT accepted)**. For all agency personnel, Santa Rosa Junior College will invoice for payment after course.

MEDICAL CLEARANCE

Students are required to participate in physical conditioning two to three times a week during the course. Practical testing will include fifteen minute or greater enhanced cardiovascular exercise, wind sprints, 165 lb. dummy drag, stair climb, and use of self-contained breathing apparatus (S.C.B.A.).

Each student is required to provide a medical clearance on day one from their physician allowing them to physically participate in the Physical Conditioning and Defensive Tactics and Restraint Techniques segments of the course. Request the form letter from Training Center staff to take to your personal physician.

Employing agencies may provide a letter signed by Sheriff/Chief (or designee) certifying the employee's fitness ability in lieu of a physician's clearance. Please request language for use in the letter from Training Center Staff.

PHOTOS

Each student must provide two color passport photos while wearing a white crew neck t-shirt. When the photograph is taken, hair must not extend below nor touch the collar line and must not touch the ears. Facial hair beyond a well-trimmed mustache is not permitted. Additional recruit grooming standards are stated in the Procedure Manual, to be distributed on day one of the Academy.

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UNIFORMS

Agency-Sponsored Trainees

- Class A uniform
 - Long sleeve shirt **(for spring and fall academies)**
 - Short sleeve shirt **(only for fall academy)**
 - Polyester or wool pant
 - Duty belt

Non-Sponsored Trainees (must purchase daily uniform as follows):

- Class A uniform
 - Long sleeve tan uniform shirt **(for spring and fall academies)** with training center patch on left shoulder
 - (Brand: Tact Squad/Item #8003-TAN)
 - Short sleeve shirt **(only for fall academy)** with training center patch on left shoulder (Brand: Tact Squad item # 8013-TAN)
 - Sheriff Green uniform pant (Brand: 5.11 Tactical /Men's item #74338-890 • Women's item #64304-890)
 - Forestry green clip-on tie (Item #289)
 - Brass tie bar (Brand: Hero's Pride #4007G)
 - Brass Name Tag, one-line (first initial and last name)
 - Black leather belt, black socks, and black boots (polished to a high shine)

Physical Training Uniform (for all attendees):

- Physical training uniform
 - PT shirt brand is Sport Tek (item # ST 340) with Training Center logo silk-screened 4"x 4" gold on left chest and last name applied in white 2" letters front and back
 - PT shorts brand is Sport Tek (item #ST 355)
 - Navy blue sweat shirt with Training Center logo silk-screened 4"x 4" gold on left chest and last name applied in white 2" letters front and back
 - Navy blue sweat pants
 - Black compression shorts to wear underneath PT shorts is required. (Augusta men's #2615 women's #1335 or similar)
 - Athletic shoes and black athletic socks
 - Two towels and water bottle

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All items above available for purchase at:

**Santa Rosa Uniform
1005 West Collage Avenue
Santa Rosa, CA 95401
800-223-8550**

Each student must arrive on the first day of class in uniform and have navy blue physical training gear available.

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