



Santa Rosa Junior College  
Public Safety Training Center  
5743 Skylane Boulevard, Windsor, CA 95492  
Phone 707.836.2906 Fax 707.836.2948  
Website: PSTC.Santarosa.edu

## Adult Corrections Officer Supplemental Core

Dates:	<b>Summer 2020</b> June 1-7	
Day & Time:	<b>7am - 6pm</b> <i>*schedule is subject to change*</i> <b>*Full attendance and participation is required in order to receive STC certificate of completion*</b>	
Cost:	<b>\$60.00 Agency Sponsored</b>	<b>\$83.00 Non-Agency Sponsored</b> <small>Fees are subject to change. Cost for California residents only; non-residents pay an additional \$265 per unit</small>
Certifications:	Standards and Training for Corrections (STC) #03611709	
Location:	Public Safety Training Center, 5743 Skylane Blvd., Windsor, CA 95492. Directions and map with nearby lodging: <a href="#">PSTC Google Map</a> . Parking permits are required unless you have an E-plated vehicle. Permits may be purchased from vending machines in the parking lot for \$4 per day. <u>Weekly permits for courses of one week or more can be purchased on the first day of class for \$5 per week.</u> <b><u>Cash or check only.</u></b>	
Course Description:	This course is prescribed by the Board of State and Community Corrections, Standards and Training for Corrections. It is designed to provide basic training to entry-level corrections officers who work in local correctional facilities. <b><u>Topics Include:</u></b>	
	Codes, Statutes & other Legal Documents	Distribution of Supplies & Commissary
	Classification of Inmates	Monitoring Mental & Physical Health
	Tactical/Interpersonal Communications	Inmate Worker Management
	Booking/Receiving/Releasing	Screening & Monitoring Visitors
	Maintaining Security/Contraband	Screening & Distribution of Mail
	Supervision of Inmates	Emergency Procedures/Restraint Tech.
Reservations	Email your request to Katie Kubota at <a href="mailto:kkubota@santarosa.edu">kkubota@santarosa.edu</a> or call 707.836.2906.	
College Application:	Please go to <a href="http://www.santarosa.edu">www.santarosa.edu</a> . Click <b>Apply Now</b> . Next, click on <b>New or Returning Students Information</b> option. Scroll down and click on the <b>CCCApply/Begin Application for Admission!</b> If you have not created an account in the last year, you will need to click <b>Create a New Account</b> otherwise, enter your Username and Password to <b>Sign In</b> . Once your account has been created, return to the log in page and enter your Username and Password to log in. Then, click <b>Start a New Application</b> . Then, <b>Start Application</b> . Choose the appropriate <b>Term Applying For</b> . For <b>Educational Goal</b> select <b>Maintain Certificate or License</b> . For <b>Major Category</b> select <b>Public Safety</b> . For <b>Intended Major/Program of Study</b> , select <b>Advanced Officer Training (CERT)</b> . Please be sure to click <b>Submit Application</b> before logging out of your CCC Apply account.	
Payment:	Payment can be made by credit card (Visa or MasterCard) or by check made payable to: <b>Santa Rosa Junior College</b> . Payments can be made in advance or at the door. Agencies can be billed after the course. Please mail check to: Santa Rosa Training Center, Attn: Katie Kubota 5743 Skylane Blvd., Windsor, CA 95492.	
Dress Code:	Preferable dress includes a BDU style pant (i.e., 5.11) and department issued logo polo shirt. Otherwise, business casual (slacks, polo, and/or button down shirt) is acceptable. Unacceptable attire includes shorts, t-shirts, or other casual dress.	
Non-Discrimination Statement:	The Sonoma County Junior College District does not discriminate on the basis of race, religious creed, color, national origin, ancestry, ethnic group identification, physical disability, mental disability, medical condition, genetic condition, marital status, sex, gender identity, gender expression, genetic information or sexual orientation in any of its policies, procedures or practices; nor does the District discriminate against any employees or applicants for employment on the basis of their age. This non-discrimination policy covers admission, access and treatment in District programs and activities – including but not limited to academic admissions, financial aid, education services and athletics – and application for District employment.	