



Santa Rosa Junior College  
Public Safety Training Center  
5743 Skylane Boulevard, Windsor, CA 95492  
Phone 707.836.2906 Fax 707.836.2948  
Website: PSTC.Santarosa.edu

## Law Enforcement Supervisory

### DATES

Spring 2022: April 25<sup>th</sup> – May 6<sup>th</sup>  
Summer 2022: July 25<sup>th</sup> – August 5<sup>th</sup>  
Fall 2022: October 17<sup>th</sup> – October 28<sup>th</sup>

### DAY & TIME

Monday-Friday 8am-5pm

\*Full attendance and participation is required in order to receive POST/STC certificate of completion.

### COST

Summer, \$222.50 Agency Sponsored, \$245.50 Non-Agency Sponsored  
Fall, \$222.50 Agency Sponsored, \$245.00 Non-Agency Sponsored

\*Fees are subject to change. Cost for California residents only; non-residents pay an additional \$265 per unit

### CERTIFICATIONS

POST Plan IV Course Control #2980-00400 STC # 0220-052535

### LOCATION

Hampton Inn & Suites at 8937 Brooks Road South, Windsor, CA, 95492.

### COURSE DESCRIPTION

In a facilitated environment, students will develop individual and group projects. Participants will return to their agencies with a solid understanding of the techniques of supervision as well as alternative, practical solutions to identified supervisory problems. This course is an intensive participatory class. There are homework assignments, group exercises, role playing, and presentations. Student involvement is mandatory.

**Participants must bring a laptop computer with wireless internet capability to class.**

### TOPICS INCLUDE

- Values, Ethics and Principles
- Critical Incident Management
- Discipline
- Effective Communications
- Transition Issues
- Feedback
- Employee Relationships  
Role Identification
- Liability Issues
- Adult Learning Concepts
- Problem Solving/Decision Making
- Employee Performance Appraisal
- Power and Authority
- Team Building Training  
Employees
- Internal Affairs Investigations
- Leadership Styles
- Counseling
- Future Issues
- Stress Management
- Conflict Management
- Accountability

**Non-Discrimination Statement:** The Sonoma County Junior College District does not discriminate on the basis of race, religious creed, color, national origin, ancestry, ethnic group identification, physical disability, mental disability, medical condition, genetic condition, marital status, sex, gender identity, gender expression, genetic information or sexual orientation in any of its policies, procedures or practices; nor does the District discriminate against any employees or applicants for employment on the basis of their age. This non-discrimination policy covers admission, access and treatment in District programs and activities – including but not limited to academic admissions, financial aid, education services and athletics – and application for District employment



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## **RESERVATIONS**

Email your request to Donna Prak at [dprak@santarosa.edu](mailto:dprak@santarosa.edu) or call 707.836.2905

## **HOTEL INFORMATION**

For special reservations and special room rate at Hampton Inn follow the link below:

[Hotels in Windsor CA | Hampton Inn Windsor - Sonoma Wine Country \(hilton.com\)](https://www.hilton.com/hotels-in-windsor-ca-hampton-inn-windsor-sonoma-wine-country)

Click special rates – in the Corporate Account Box type in code **2773358** – click check rooms and rate – your Preferred Rate will populate and clients can book at the \$130 + tax per night!

Or contact

Katie Phillips

Reservations: 707-837-9355 Direct office line:707-687-1983

[Katie.phillips@aimhosp.com](mailto:Katie.phillips@aimhosp.com)

## **COLLEGE APPLICATION**

Please go to the [Santa Rosa Junior College Website](https://www.santarosa.edu). Click **Apply Now**. Next, click on **New or Returning Students Information** option. Scroll down and click on the **CCCApply/Begin Application for Admission!** If you have not created an account in the last year, you will need to click **Create a New Account** otherwise, enter your Username and Password to **Sign In**. Once your account has been created, return to the log in page and enter your Username and Password to log in. Then, click **Start a New Application**. Then, **Start Application**. Choose the appropriate **Term Applying For**. For **Educational Goal** select **Maintain Certificate or License**. For **Major Category** select **Public Safety**. For **Intended Major/Program of Study**, select **Administration of Justice**. Please be sure to click **Submit Application** before logging out of your CCC Apply account.

## **PAYMENT**

**Santa Rosa Junior College NO LONGER ACCEPTS CASH PAYMENTS so please plan accordingly**

You can make payment on day one by **DEBIT OR CREDIT CARD (Visa, MC or Discover ONLY/American Express NOT accepted)**. For all agency personnel, Santa Rosa Junior College will invoice for payment **after course**.

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